

MINUTES
OF THE
GOVERNMENT CONTRACT
REVIEW COMMITTEE

October 13, 1998

The Government Contract Review Committee met on Tuesday, October 13, 1998 at 10:00 AM, in Room 125 of the Capitol Annex. Representative Marshall Long, Chair, called the meeting to order, and the secretary called the roll.

Present were:

Members: Representative Marshall Long, Chairman; Senator Barry Metcalf; and Representatives Bob Heleringer, Drew Graham, and Jesse Crenshaw.

Guests: Marcie Chess, Gene Wilhoit, Cheryl King, Don Spear, Scott Trimble, Charity King, Rex Hunt, and Karen Powell.

LRC Staff: Michael Meeks, Joseph Hood, Kim Eisner, and Nancy Smith.

Chairman Long noted several corrections to the various lists in the committee folders.

A motion was made by Senator Metcalf and seconded by Representative Graham to approve the Minutes of the September 23, 1998 meeting. The motion passed unanimously.

A motion was made by Representative Graham and seconded by Senator Metcalf to approve the Routine Contract list, with the exception of #20, between the Kentucky Employers' Mutual Insurance Authority and MULTI - Legal, 99-CLD-001; #21, between the Kentucky Employers' Mutual Insurance Authority and Dinsmore and Shohl, LLP, 99-DS-001 from the Routine Contract List. The motion passed unanimously.

A motion was made by Senator Metcalf and seconded by Representative Graham to approve the Routine K.A.P.S. Contract list. The motion passed unanimously.

A motion was made by Senator Metcalf and seconded by Representative Graham to approve the Routine Memoranda of Agreement list with the exception of and Department of Education and CTB/McGraw-Hill, IT009603. The motion passed unanimously.

A motion was made by Senator Metcalf and seconded by Representative Heleringer to approve the Amendments list. The motion passed unanimously.

A motion was made by Representative Graham and seconded by Senator Metcalf to approve the K.A.P.S. Amendments list with the exception of #8, between the Finance and Administration Cabinet and Phillips, Cook, and Lowe, CO 031714. The motion passed unanimously.

A motion was made by Senator Metcalf and seconded by Representative Graham to approve the Memoranda of Agreement Amendments. The motion passed unanimously.

The following ROUTINE contracts
were APPROVED:

AUDITOR OF PUBLIC ACCOUNTS:

B. Strunk, Inc., 990305.

EASTERN KENTUCKY UNIVERSITY:

Zimlich & Associates, Inc., 99-034; Breathitt County Community Council, Inc., 99-038; Social Services Associates, 99-036; Life Space Crisis Intervention Institute, 99-039; Harrison Projects, Inc., 99-031; Council on Accreditation, 99-032; Barry Denton, 99-037.

FINANCE AND ADMINISTRATION

CABINET - Department of Facilities

Management – Division of Engineering:

Corradino Group, 995295; Luckett & Farley, 995279; 995284; 995278; Jerry A. Taylor Environmental, Inc., 995266; Central Associated Engineers, 995280; 995276; Biagi Chance Cummins London, Titzer, 995274; Senler Campbell and Associates, 995294.

FISH AND WILDLIFE, DEPARTMENT OF:

League of KY Sportsmen, 990307.

KENTUCKY EMPLOYERS' MUTUAL

INSURANCE AUTHORITY:

Tillinghast - Towers Perrin, 99-001.

KENTUCKY HORSE PARK:

Bill Booth, d/b/a Mandarin, Inc., 990224.

LEGISLATIVE RESEARCH COMMISSION:

National Center for Higher Education Management Systems, 99-23.

MOREHEAD STATE UNIVERSITY:

Acordia of Central Indiana, Inc., 99-041.

MURRAY STATE UNIVERSITY:

Greg Higdon Consulting, PSC, 015-99-2.

PERSONNEL CABINET:

Pricewaterhouse Coopers LLP, 990310.

TRANSPORTATION CABINET:

Perkins Law Group, 981054; Reed Law Office, 981071; J. M. Crawford and Associates Consulting Engineers, Ag# 169899; Willie E. Peale, Jr., 981056; Barber, Banaszynski & Associates, 981059; Catharine A. Redd, 981066; Bonnie Walker-Armstrong, 981067; PDR Engineers, Inc., Ag# 159899; Arnold Lynch, 981072; Skees Engineering, Inc., Ag# 189899; Ag# 179899.

UNIVERSITY OF KENTUCKY:

Meridian Communications, K99-150; Louis & Henry Group, A991100; EPOS Corporation, K99-152; Geoffrey Kimber, K99-151; Ashen & Allen Architects, Inc., A991110.

UNIVERSITY OF LOUISVILLE:

Net Tango, Inc., 99-40; RE/MAX Commercial Brokers, 99-38.

The following ROUTINE K.A.P.S. contracts
were APPROVED:

EDUCATION, DEPARTMENT OF:

Cynthia C. Grohmann, PS991202; Kentucky School Boards, PS995273.

FAMILIES AND CHILDREN, CABINET FOR:

Clara J. Lyttle, PS991204; Karen S. Plain, PS991205; Maudine Buchanan, PS991207; Janna S. Morgan, PS991210; Community School That Never Closes, PS995289.

HEALTH SERVICES, CABINET FOR:

Cole, Margaret G, PS991193; Healthcare Associates Of, PS995113; Smith And Hellman, PS995275.

INFORMATION SYSTEMS, DEPARTMENT FOR:

Complete Business, PS995287; Netplex, PS995293.

INSURANCE, DEPARTMENT OF:

Eldridge, Neriette, PS991194; Hyers And Levy, PS995271.

JUSTICE CABINET:

Johnson, Dr. Amy L, PS991203; St Luke Hospital, PS995298; Trover Clinic Foundation, PS995299; Cottrell Consulting, PS995300.

KENTUCKY SCHOOL FOR

THE BLIND-EDUCATION:

Voyageur, PS995282.

The following ROUTINE MEMORANDA OF AGREEMENT

were APPROVED:

ADULT EDUCATION AND LITERACY,

DEPARTMENT FOR:

Owensboro Independent Board of Education, 20764; Ohio Valley Educational Cooperative, 20765; Harlan Independent Board of Education, 20766; Breckinridge Co. Board of Education, 20767; Daviess Co. Board of Education, 20768; Northern KY Adult Reading, 20770; Whitley Co. Board of Education, 20772; Wayne Co. Board of Education, 20773; McCracken Co. Board of Education, 20774; Montgomery Co. Board of Education, 20775; Kentucky Valley Educational Cooperative, 20776; Wolfe Co. Board of Education, 20777; Butler Co. Board of Education, 20778; Hardin Co. Board of Education, 20779; 20849; Kentucky Education Dev. Cooperative, 20780; Franklin County Public Schools, 20781; Dayton Independent Schools, 20782; Winchester/Clark County Literacy, 20783; Muhlenberg Co. Board of Education, 20808; Bullitt County Public Schools, 20810; West Kentucky Education Cooperative, 20811; 20812; Clinton Co. Board of Education, 20814; Laurel County Literacy, 20815; 20817; Jackson Co. Board of Education, 20816.

ATTORNEY GENERAL, OFFICE OF THE:

Commodity Growers Cooperative Association, 20749.

ECONOMIC DEVELOPMENT, CABINET FOR:

Russell County Fiscal Court, EDC-1; Louisville Waterfront Development Corporation, EDC-2.

EDUCATION, DEPARTMENT OF:

Warren Co. - Inga Wolff, 19618; City of Paducah, EAH-9901.

EMPOWER KENTUCKY -
SECRETARY OF THE CABINET:

KY Community & Technical College System, 20875.

FINANCE AND ADMINISTRATION CABINET:

Harlan County Fiscal Court, 20738; 20835; City of Wheelwright, 20741; Richmond Arts Center Southwest Arts Consortium, 20755; Georgetown-Scott Co. Senior Citizens Facility, 20756; Southwest Jefferson Co. Community Center, 20757; Boyd County Sewer Project, 20758; Union County Fairgrounds Improvements, 20759; Henry County Community Park Project, 20760; City of Prestonsburg, 20829; City of Louisville, 20830; Grayson County Water District, 20831; Simpson County Fiscal Court, 20832; City of Smith's Grove, 20834; Lincoln Trail Domestic Violence Program, 20836; Women's Crisis Center, 20837; Casey County Fiscal Court, 20838; Warren County Fiscal Court, 20839; Family Life Abuse Center, 20840; Safe Harbor of Northeast Kentucky, 20841; D.O.V.E.S. Spouse Abuse, 20842; Bethany House Abuse Shelter, Inc., 20843; Purchase Area Spouse Abuse Center, 20844; Owensboro Area Shelter and Services, Inc., 20845; City of Prestonsburg, 20846; Ballard County Fiscal Court, 20847; Jefferson County Fiscal Court, 20848.

GOVERNOR, OFFICE THE:

Cedar, Inc., 20851; Western KY Cedar, Inc., 20852.

JUSTICE CABINET:

Access to Justice Foundation, 20744.

KENTUCKY HIGHER EDUCATION
STUDENT LOAN CORPORATION:

KY Higher Education Assistance Authority, KHESLC-1-98; KY Higher Education Assistance Authority, KHESLC-2-98.

KENTUCKY LABOR CABINET:

Cabinet for Health Services, 20743.

LOCAL GOVERNMENT,

DEPARTMENT FOR:

City of Springfield, 310002; Woodford County, 310003; Larue County, 310010; City of Lebanon, 310012; City of Mayfield, 310013; Marshall County, 310014; City of Berea, 310019; Leslie County, 310022; Bath County, 310024; Oldham County, 310026; City of Salyersville, 310028; Hart County, 310033; Powell County, 310034; Clark County, 310040; Mason County, 310041; Boyle County, 310042; Fulton County, 310048; Johnson County, 310059; Mason County, 310065; Anderson County, 310067; Carlisle County, 310073; City of Pineville, 310137; City of Harlan, 310503; Mason County, 312301; Mason County, 312302; City of Bloomfield, 317504; Letcher County, 317518; Morgan County, 317519; Floyd County, 317523; City of Columbia, 360002; Russell County, 360006; Anderson County, 438602; Rockcastle County, 438637; Johnson County, DLG008; Johnson County, DLG0091; Letcher County, DLG010; Union County, DLG012; Wayne County, DLG013; Webster County, DLG014; Harlan County, DLG5007; Letcher County, DLG5009; Letcher County, DLG5011; Floyd County, DLGA0091; Greenup County, DLGB0072; Floyd County, DLGB0091; Bell County, DLGC5001; Breathitt County, DLGC5002; Greenup County, DLGD0072.

NATURAL RESOURCES AND

ENVIRONMENTAL PROTECTION CABINET:

U. S. Geological Survey, 20800; Louisville Resource Conservation Council, NREPC0022; Fish and Wildlife, NREPC0030.

OFFICE OF SCHOOL TO WORK:

Badget Center, 20861; Lake Cumberland Community Service Organization, 20862; Providence Independent Schools Board of Education, 20863; Clark County Board of Education, 20865; Rockcastle County Board of Education, 20866; Cumberland Valley Area Development District, 20867; Kentucky Educational Development Cooperative, 20868; Buffalo Trace Area Development District, 20869.

PARKS, DEPARTMENT OF:

Jessamine County Fiscal Court, DOP1002.

TOURISM DEVELOPMENT CABINET:

City of New Haven, TDC 2; City of Prestonsburg, TDC 3; City of Ashland, TDC 4; County of Crittenden, TDC 5.

TRANSPORTATION CABINET:

City of Stanford, M1014; Johnson County Fiscal Court, M1015; City of Glasgow, M1016.

WORKFORCE DEVELOPMENT,
CABINET FOR:

Kentucky River Foothills, 20809.

The following AMENDMENTS
were APPROVED:

AGRICULTURE:

God's Pantry, 990131; Kentucky Food Bank, 990132; Dare to Care, 990110.

ATTORNEY GENERAL, OFFICE OF THE:

Tichenor & Associates, 990107.

FINANCE AND ADMINISTRATION

CABINET - Department of Facilities

Management - Finance / Engineering:

Gibson & Mason, 985157; Luckett & Farley Arch/Engrs., 985031; Johnson Romanowitz Architects, 985211; Kaiser-Taulbee Associates, Inc., 985096; Brighton Environmental Co., 985062; Staggs and Fisher, 985050; Biagi, Chance, Cummins, London, Titzer, Inc., 985184; Baker Engineering Unlimited, Inc., 985098; Godsey Associates Architects, 985183; McIlwain & Associates, 985130; Nolan & Nolan, 985103; PDR Engineers, Inc., 985197.

KENTUCKY COMMUNITY AND
TECHNICAL COLLEGE SYSTEM:

Donald E. Puyear, 990269; Brown, Todd & Heyburn, 990094.

LOCAL GOVERNMENT,
DEPARTMENT FOR:

Conliffe, Sandmann, Sullivan, 990158.

PERSONNEL CABINET:

William M. Mercer, 990261.

TRANSPORTATION CABINET:

Palmer Engineering Co., Ag# 029192; Ag# 229091; Ag# 339394; Ag#089697; Andrew M. Stephens & Associates, 970770; 980649; Borowitz & Goldsmith, T70760; 980665; Cultural Resource Analysts, Inc., Ag# 379495; Todd Hollenbach & Associates, 70920; 980666; HNTB Corporation, Ag# 449293; WMB, Inc., Ag# 049293; Ag# 509394; Johnson, Depp & Quisenberry, Ag# 559596; American Consulting Engineers, PLC, Ag# 559394; Ag# 259394; Ag# 469293; Robert E. Knight, 5364; Delphus R. Hood, 7291; Quest Engineers, Inc., Ag# 209293; James-Winstead & Assoc., Ag# 059192; Balke Engineers, Ag# 629293; PLC, Braun Intertec Corporation, Ag#679697; John S. Bailey, 971334; Robert L. Karsner, 971333; Hazelet & Erdal/Dames & Moore, Ag#029798; Harold Brantley, MAI, 05359; Bernardin, Lochmueller & Associates, Inc., Ag# 669697; Burgess & Niple, Limited, Ag# 609697; Reed, Weitkamp, Shell, Cox & Vice, T70769; 980888; Presnell Associates, Inc., Ag# 059798; T.H.E. Engineers, Ag# 739293; Ag# 149697; Haworth, Meyer & Boleyn, Ag# 579697; Ag# 499798; Municipal Engineering Company, Ag# 499697; Boyd, Watkins & Patrick, 980637.

UNIVERISTY OF KENTUCKY:

Pearson/Bender Associates P.L.C., A971360; Staggs & Fisher Consulting Engineers, A96-1310; Desman Associates, A981210.

The following K.A.P.S. AMENDMENTS
were APPROVED:

CORRECTIONS, DEPARTMENT OF

Counseling Center Inc, PS995087; Tilford Dobbins, PS995218.

HEALTH SERVICES, CABINET FOR

ATC Healthcare Svcs Inc, PS995048; AMS Temporaries Inc, PS995049; AMS Temporaries Inc, PS995050; Myers And Stauffer LC, PS995225.

JUSTICE CABINET

Northern Kentucky, PS995180.

The following MEMORANDA OF AGREEMENT AMENDMENTS
were APPROVED:

Education, Department of:

Ohio Valley Educational Cooperative, 19463C-1; 19463D-1; 19463E-1; Steve Moats, 19599; Hazard Independent Board of Education (Nancy Sutto, 19630; Cumberland Co. Board of Education (Jon Frederick), 19641; Morgan Co. Board of Education (Margaret Nickell), 19646; Taylor Co. Board of Education (Theresa Spurling), 19662; Calloway Co. Board of Education (Brenda Nix), 19665; Campbell Co. Board of Education (Diane Hatfield), 20235; Donald Schneider, 20267; Lavonne Hubbard, 20270; Franklin Co. Board of Education (Robert Warren), 20421; Franklin County Schools, 20427; Knox County Schools (Truleen Barton), 20467.

Families & Children, Cabinet for:

Gateway ADD, 19859; Office of Jefferson County Attorney, 19995; Office of Fayette Co. Attorney, 20044; Pennyryle Area Development District, 20065; Lincoln Trail Private Industry Council, 20066; Northern KY Area Development District, 20067; Lake Cumberland Area Dev District, 20068; Buffalo Trace Area Development District, 20069; 20239; Bluegrass Area Development District, 20070; Eastern KY Concentrated Employment Program Inc., 20071; Office of McLean County Attorney, 20089; Green River Area Development District, 20173; Barren River Area Development District, 20174; Lexington - Fayette Urban Co. Government, 20180; Louisville-Jefferson County Job Training, 20248; Morehead State University, 20331; Transportation Cabinet, 20336.

Health Services, Cabinet for:

Seven Counties Services, Inc., 19928; Northern Kentucky MH/MR, 19930; Kentucky River Community Care, 19994.

Military Affairs:

KY Comm & Tech College Systems State Fire / Rescue, 19413.

Natural Resources and Environmental

Protection Cabinet:

University of Kentucky, 13844; Fish and Wildlife, 17738; Franklin County Conservation District, 18122; Kentucky River ADD, 19136; Metropolitan Sewer District, 19281; Warren County Fiscal Court, 19326.

The following contracts were PULLED
from the ROUTINE CONTRACT LIST

KENTUCKY EMPLOYERS' MUTUAL

INSURANCE AUTHORITY:

MULTI - Legal, PS# 99-CLD-001.

Ms. Marcie Chess, Kentucky Employers' Mutual Insurance Authority, discussed the contract with the committee. Representative Heleringer asked Ms. Chess to explain exactly who the vendor is in the MULTI - Legal. Ms. Chess stated that the MULTI - Legal is the contractual obligation that KEMI has to provide representation for its insureds when a claim is filed against them by an injured worker which is typical of any workers compensation insurance company. KEMI has to representation and therefore utilizes firms all around the state. This year there were twenty-two responses to the RFP, and contracts were awarded to all the firms that responded because each firm was clearly qualified at workers compensation defense. Representative Heleringer questioned Ms. Chess further about the MULTI - Legal firms. Ms. Chess stated that the contracts were issued pursuant to KRS 45A.690E, which authorizes such contracts. Representative Heleringer questioned Ms. Chess about the rate schedule. Ms. Chess testified that the \$82.50 is an average of all of the fees that the firms submitted on all of the RFP's. Representative Heleringer questioned Ms. Chess about the applicant firms. Ms. Chess stated that she had mailed 35 RFP's, and received 22 responses, and most of these firms are currently conducting satisfactory business with and for KEMI. A motion was made by Representative Heleringer and seconded by Representative Graham to approve the contract. The motion passed unanimously.

Dinsmore and Shohl, LLP, PS# 99-DS-001.

Ms. Marcie Chess, Kentucky Employers' Mutual Insurance Authority, discussed the contract with the committee. Representative Heleringer asked about the contract description. Ms. Chess stated that the contract was for corporate outside counsel to provide advice and counsel for various legal issues that may arise within the corporation such as personnel issues, rate filings, and many other types of problems. Representative Heleringer asked how this vendor was selected. Ms. Chess stated that it was advertised and about 10 to 12 RFP's were mailed, however, only seven responses were received back. A committee within KEMI evaluated those vendors based on expertise, experience, reputation, and location. Representative Heleringer asked why the committee's maximum rate guideline had been exceeded. Ms. Chess stated that all the firms that replied were the large corporate firms and all of the fees were in the same fee range, so the committee assumed that the was a fair. Representative Heleringer asked staff whether the agency had complied with the requirement for exceeding the committee's maximum rate guideline. Mr. Meeks stated that staff is responsible for making the members aware that the firm has exceed the guidelines. Representative Heleringer stated that he reviewed the list of firms that agreed to do defense work for \$82.50 per hour on the MULTI-Legal contract and asked why couldn't Dinsmore and Shohl do this work for the same price. Ms. Chess stated that this was a different level or classification of work that Dinsmore and Shohl was being asked to perform. Ms. Chess stated that all of the corporate responses came back above \$100.00 and up to \$200.00. Representative Heleringer stated that in the past, the committee has frowned upon a vendor exceeding the committee's maximum rate guidelines and allowed it to happened only if

there was some compelling emergency. Ms. Chess stated that all of the corporate responses came back in that range, and expressed her doubt as to whether any firm could have performed the work at \$75.00 per hour. Representative Heleringer asked if she selected the firms that were mailed RFP's. Senator Metcalf asked which newspapers were utilized. Ms. Chess stated the Courier Journal and the Lexington Herald Leader. Senator Metcalf asked how long the advertisement ran and what size advertisement. Ms. Chess stated that she was unaware of the specifics of the advertisement.

A motion to defer the contract was made by Senator Metcalf and seconded by Representative Heleringer. The vote was tied to defer with Representative Heleringer and Senator Metcalf voting YES and Chairman Long and Representative Graham voting NO. Representative Graham stated that KEMI advertised in the newspapers, and every firm in the state of Kentucky had a chance to bid on this particular job, the ones that showed interest received a list of expectations, and those that responded back to KEMI came back with quotes of \$125.00 and \$200.00, and none responded with a rate of \$82.00. Representative Graham made a motion to approve the contract and Chairman Long seconded the motion. Representative Heleringer stated that he did not feel that the rate on this contract complies with the committee's guidelines and there was no compelling reason that would justify approving this firm at this rate. Ms. Chess stated that KEMI is a very large insurance company, there were probably five or six firms in this state that KEMI would want to do this work, and that a specialized firm is needed, one that is in Lexington that KEMI could correspond with quickly. Chairman Long stated that the committee was at an impasse and that there would be no action taken by the committee. Chairman Long also stated that he would like KEMI to provide the committee with the RFP, the copies of the advertisement, so they can see what good faith effort was made towards this selection. Representative Graham withdrew his motion and the committee took no action on this contract.

EDUCATION, DEPARTMENT OF
CTB/McGraw-Hill, PS# ITO09603.

Mr. Gene Wilhoit, Ms. Cheryl King, and Mr. Don Spear, discussed the contract with the committee. Chairman Long stated that he didn't really pull this contract, but the cabinet came to him wanting to explain the contract. Mr. Wilhoit stated that he felt the department had made a hard and good faith effort to comply with the intent of House Bill 53 which was very contentious and there was a great need for this contract, in terms of assessment and accountability. Mr. Wilhoit stated that the Department of Education has been involved in numerous activities since April, when the Governor signed House Bill 53. Mr. Wilhoit stated it was important to note that this is a Finance Cabinet price contract, rather than a Department of Education personal service contract and Secretary McCarty's office, Don Spears, and Charity King have managed the process. Mr. Wilhoit stated that there was a lot more competition in this cycle than in the past, citing four bids on the contract with two of them from major contracting companies. CTB/McGraw-Hill is one of two major testing companies in the country with a long history and a reputation for quality of work who has a long organizational capacity to deliver this contract. CTB/McGraw-Hill has combined with

two other organizations, DRC and West Ed as subcontractors. The contract terms are for four years, renewable after four years, with quality controls built in, such as penalties for late delivery, a cancellation clause, and a set delivery date on the testing results which was not set forth in the other contracts. Mr. Wilhoit also stated that they are within the budget on the contract.

Mr. Wilhoit stated that House Bill 53 created specific charges for the department and further explained those duties. Mr. Spear stated that previously, the contracts with ASME were authorized through the personal service contract statutes. The Finance and Administration Cabinet looked at the situation and made a number of recommendations and ultimately acquired control of the procurement process. Senator Metcalf made several extensive comments about the problems with the old test. A motion was made by Representative Crenshaw and seconded by Representative Graham to approve the contract. The motion passed unanimously.

The following AMENDMENT was PULLED
from the K.A.P.S. AMENDMENT LIST:

FINANCE AND ADMINISTRATION CABINET:

Phillips, Cook, and Lowe, PS# CO031714.

Mr. Rex Hunt and Ms. Karen Powell, Finance and Administration Cabinet, discussed the contract with the committee. Chairman Long stated that this was the famous case of Racer Arena at Murray State. Chairman Long stated that he had spoken to Secretary McCarty and that he thought the parties were moving toward some kind of settlement, but the contractor backed out of the settlement deal. The Finance and Administration Cabinet has settled with the architect in the matter. Mr. Hunt stated that they were still waiting on the settlement check. Ms. Powell stated that it is possible that the contract is winding down, but the contractor has filed suit against the cabinet which changes the complexion of the negotiations. The parties are in the discovery phase now which includes depositions and production of documents. Also, including in the projected cost of the contract are expenses for two expert firms. One is a structural engineering firm based in Texas and the other is a claims analysis firm which have national reputations and both have worked on arenas. Senator Metcalf asked if the two special firms and the new legal fees have been included in the suit against the company. Ms. Powell stated that the cabinet counterclaimed against the company and has asked for all legal fees and costs. Mr. Hunt stated that they were winding down part of the case with the architectural firm. A motion was made by Senator Metcalf and seconded by Representative Graham to approve the contract. The motion passed unanimously.

Chairman Long announced that the next meeting would be held on November 10, 1998, 10:00 a.m.

The meeting adjourned at 10:42 a.m.